

MINUTES

2023 Annual meeting – Coventry Manor

September 26th 2023 6:00pm

Pierce Park Baptist Church – 5350 N Pierce Park Lane Boise ID

The meeting was called to order at 6:00pm.

- I. Six (6) proxies were collected, and fifteen (15) households were in attendance. Quorum was not established.
- II. Proof of meeting notice was established with a postmarked date of September 12th, 2023, meeting the requirement.
- III. Tony Perreira introduced himself as Vice President and the only active board member present. Mark Rich, President, stayed home being sick with COVID. Shurie and Sara introduced themselves from the management company, Development Services, Inc.
- IV. Review of 2022 Annual Meeting Minutes – Question was asked how we are doing with dues collection and Tony responded that there are a few behind, but that overall, we are doing well. Minutes were approved.
- V. Overview of Financial Reports – Question was asked what the landscaping company does besides mowing. Sara stated that per the contract, they come 30 times/year plus fall and spring cleanups plus pruning once/year plus snow removal. It was questionable whether they actually came once/week and also doubted that they ever did snow removal or weeding on the easement walkways. Sara will request that the landscaper document and reflect the dates that they work here on the monthly invoices. Also, Sara will follow up to confirm the snow removal responsibility. A Question was asked why the dues have not decreased since there is so much in the checking and savings accounts. Tony explained that we need to have some buffer and that our buffer is typical for HOAs.
- VI. ACHD Project on State Street – We have been offered \$13,398 for the land plus some amounts for the landscaping and relocation of the monument sign. Project is supposed to happen in 2025. After we receive the funds, we will invite suggestions from the homeowners regarding the possibility of changing the landscape on the island/entrances.
- VII. Call for Volunteers – No Volunteers.
- VIII. Board Elections – Russ Knapp representing the Nominating Committee asked for additional nominations to add to the existing ballot. There were no volunteers.

MOTION: A motion to accept the current slate of candidates was called, seconded by another member, and unanimously carried.

At the Coventry Neighborhood Association Annual Meeting, the membership unanimously voted for the director position of Secretary/Treasurer to be held by Monica Mann. The Treasurer shall exercise this authority prudently and in accordance with the association's financial policies and bylaws. Monica Mann is hereby authorized to sign checks and orders for the payment of money withdrawing funds so deposited, and that said bank shall be and it is hereby authorized to honor and pay any checks so drawn, when so signed, whether such checks be payable to the order of the officer signing them, or any officers of this corporation in their individual capacities, or not, and whether they are deposited to the individual credit of the officer signing them, or to the individual credit of any of the officers of this corporation. This authorization is effective immediately.

